

Town of Norfolk  
Norfolk Town Board  
06/13/2018

The Norfolk Town Board held a monthly meeting on Wednesday, June 13, 2018 at 07:00 PM at the Norfolk Town Hall.

Present were: Supervisor Charles Pernice, Deputy Supervisor Robert Harvey, Councilwoman Jean Gang and Councilman Paul Paige. Also present were Deputy Town Clerk Tammy Sweet and Deputy Town Clerk Jill Molnar.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was said by all present.

**CALL MEETING TO ORDER**

Supervisor Pernice called the meeting to order.

**APPROVAL OF MINUTES**

The minutes of the 05/09/2018 Town Board meeting were reviewed and approved with a motion by Councilwoman Gang and Councilman Paige. All in Favor – Carried

**SUPERVISOR'S UPDATE**

Supervisor Pernice gave an update on repairing the collapsed culvert pipe that's on private properties at 8744 SH 56 (the burned out house), 8748 SH 56 (the blue house next door) and 8750 SH 56 in Raymondville. Initial quote for materials \$1,226.40 plus labor. A motion to move forward to obtain a maintenance easement from the three property owners and do the necessary repair work was made by Councilwoman Gang and Councilman Paige. All in Favor – Carried.

There was also discussion regarding the age and reliability of the water line that goes under the Raymondville bridge and feeds approximately seventy residents on the other side of the river. The Board is in agreement that maintenance should be looked into before the system fails.

**REPORTS**

\*Monthly Police Report: The monthly report of the Norfolk Police Department was reviewed and approved as submitted with a motion by Councilman Gang and Deputy Supervisor Harvey. All in Favor – Carried

Resignation: A motion was made by Councilwoman Gang and Deputy Supervisor Harvey to accept the resignation of Katherine Burnham from the Norfolk Police Department. All in Favor - Carried

\*Monthly Code Enforcement Report: The monthly report of CEO Leonard Halpern was reviewed and approved as submitted with a motion by Deputy Supervisor Harvey and Councilman Paige. All in Favor – Carried

\*Monthly Town Clerk Report: The monthly report of Town Clerk Kathy Emlaw was reviewed and approved as submitted with a motion by Councilman Paige and Councilwoman Gang. All in Favor – Carried

Town Clerk Summer Hours: The Town Clerk’s proposal for summer hours was reviewed and approved as submitted with a motion by Councilman Paige and Deputy Supervisor Harvey. All in Favor - Carried

\*Monthly Dog Control Report: There was minimal activity this month. This month’s information will be included in next month’s report.

\*Monthly Court Report: The monthly report of the Norfolk Justice Court was reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Paige. All in Favor – Carried

\*Verbal Highway Report: Highway Superintendent Peter Darabon noted:

- 1. Blacktop mulch for shoulders of the roads has been made and ready to be put down when the roads are blacktopped.
- 2. A water main break on River Road @ Hwy 310 in Raymondville (that we didn’t even know was there) was repaired. It was noted that this line ends right at State Highway 310. Deputy Supervisor Harvey offered the idea that we may benefit from installing a fire hydrant in that location. Highway Superintendent Darabon agreed and will plan to do this as time and resources are available.
- 3. Mr. Darabon will meet with Kevin from the county this week to confirm the start of blacktop paving for next week.

4. The Highway crew replaced the booster pump on State Highway 56, and sent the old one out to be repaired. It will be kept to use as a backup.

## **EXECUTIVE SESSION**

An executive session was not required at this time.

## **COMMUNICATIONS**

There were no communications to share at this time.

## **ACTION ITEMS**

\*N-N Youth Soccer Contract for 2018: A motion was made by Councilwoman Gang and Deputy Supervisor Harvey to approve the contract in the amount of \$650.00. All in Favor – Carried

\*Approve donation of \$250.00 to Hale Cemetery: A motion was made by Councilman Paige and Deputy Supervisor Harvey to approve a donation to the Hale Cemetery in the amount of \$250.00. All in Favor – Carried

\*Dominic Zappia ice rental and expense report for 2017/2018 season: There was discussion on the report. Deputy Supervisor Harvey would like to see funds put into a capitol fund for future maintenance of the arena.

\*Resolution #11 - Budget Modification: A Resolution to increase DB 3501.4 CHIPS revenue by \$26,687.43 and increase DB 51122.4 Permanent Improvements by \$26,687.43 was reviewed and adopted with a motion made by Councilwoman Gang and Councilman Paige. All in Favor – Carried.

\*Justice Court Audit: Supervisor Pernice noted that we are two years behind in doing the audit for the Norfolk Justice Court. Funds have been received in payment of the prior theft, but where and how to apply them is still to be determined.

\*Census update: Councilwoman Gang reported that her portion of the work has been done and submitted.

\*Tisdell Contract: Town Engineer Aaron Jarvis has proposed a contract to design an emergency power back up system on Remington Avenue. The proposed cost is \$7,300.00. There was discussion. A motion was made by

Deputy Supervisor Harvey and Councilman Paige to move forward with the proposed project. All in Favor - Carried

\*Appointment: A motion was made by Councilwoman Gang and Deputy Supervisor Harvey to approve the appointment of Tammy Murray to the Planning Board. All in Favor - Carried

\*DASNY playground report: Supervisor Pernice shared a report with the Board regarding a \$50,000.00 reimbursable grant through the state that has been awarded to the Town of Norfolk for recreational development in Raymondville. There was discussion. A motion was made by Deputy Supervisor Harvey and Supervisor Pernice to accept the grant and move forward with the project. The motion was not carried.

Councilwoman Gang and Councilman Paige expressed concerns that all of the grant money should not be used in Raymondville when the Elm Circle Playground is also in need of repair.

\*Contractor's Application for Payment for Cook Street Water Project: A motion was made by Deputy Supervisor Harvey and Councilman Paige to approve a \$66,741.06 payment to the Contractor of the Cook Street Water Project. All in Favor – Carried

### **COUNCIL COMMENTS**

Councilman Paige brought up the DASNY playground report that was discussed earlier. A new motion was made by Deputy Supervisor Harvey and Councilman Paige to accept the reimbursable grant for use in Raymondville as proposed with the understanding that when future funds are available the Elm Circle Playground will be addressed. All in Favor - Carried

### **APPROVAL OF BILLS**

A Motion was made by Deputy Supervisor Harvey and Councilman Paige to approve payment of the June Abstract of Vouchers in the amount of \$180,076.19. All in Favor – Carried

### **PUBLIC COMMENTS**

Mr. Fred Allen expressed concerns over the condition of properties neighboring his properties both in Norfolk and Raymondville. There was

discussion. Supervisor Pernice explained the Town's procedure pertaining to these issues. No action was taken.

## **ADJOURNMENT**

The meeting was adjourned with a motion by Councilman Paige and Councilwoman Gang. All in Favor – Carried

Supervisor – Charles Pernice

Deputy Supervisor – Robert Harvey

Councilwoman – Jean Gang

Councilman – Paul Paige

Dated: June 13, 2018

Jill M. Molnar – Norfolk Deputy Town Clerk

### **Regarding the Supervisor Update:**

The three property owners to be contacted to obtain the maintenance easement for repair of the culvert are:

#### **8744 State Hwy 56**

Stephen Trimm  
220 Converse Rd  
Winthrop, NY 13697

#### **8748 State Hwy 56**

Timothy P. Gooshaw Jr.  
582 South Main St.  
Massena, NY 13662

#### **8750 State Hwy 56**

Jason P Conte  
PO Box 111  
Raymondville, NY 13678-0111